



Town of Tewksbury
Tewksbury Public Library

300 Chandler Street
Tewksbury, Massachusetts 01876
978.640.4490

Diane H.C. Giarrusso
Library Director

Director's Report

To: Board of Trustees
From: Diane Giarrusso, Library Director
Date: October 13, 2015

Facilities/Grounds

- Repairs to the part of the **roof that was damaged from ice** will be repaired this this week. The roofing pieces had to be fabricated which delayed the repairs.
- In & Out door installed a new **interior sliding door** last week.
- **Stairs are being refinished** on October 12, and will be closed for patron use on October 13 to allow for further curing.
- Tewksbury Historical Society is sponsoring a project to honor Revolutionary War veterans called "**Line-of-March**". One of the granite memorial markers will be placed in front of the stone wall near the oak tree on Library property. Further information is attached.

Policy/Services

- Patrons ask every day if we have a fax (not public, no). The business fax line was rarely used. We moved the line to near the 2nd floor patron photocopier and will install a fax service called **Fax24** for the public. It is a self-service fax and it will send only outgoing faxes. Patrons will pay using their debit or credit cards. Other than moving the phone line, which cost us under \$400, there is no cost to the Library for this service.
- In an effort to make people aware of our new materials, we've subscribed to **Wowbrary**. Wowbrary is a weekly newsletter that is automatically sent to subscribers each Saturday. Joining is easy, and at some point soon, we'll have a widget on the website that people can click on to sign up. I encourage you to try it out!
- **Festival of Trees Opening Night** will be Friday, December 4 from 6-8:30. Information for participants will go out next week.
- Tewksbury Community of Artists is prepared to pay up to \$350 for the **Art Hanging System** and installation. I recommend proceeding with this project.
- The **State Aid to Public Libraries** program through the MA Board of Library Commissioners underwent a review this year. The review committee made several recommendations for changes to the grant program that would benefit us. Attached is a memo I sent to Mr. Montuori about these recommendations. I will bring copies of the reports to the meeting.

Encl:

Monthly Statistics

Line-of-March Information

Memo to Mr. Montuori

State Aid to Public Libraries Review Committee Recommendations to the Board of Library Commissioners October 1, 2015.

http://mblc.state.ma.us/grants/state_aid/SAR-Recommendations-2015-Final.pdf

State Aid to Public Libraries White Paper http://mblc.state.ma.us/grants/state_aid/MBLC_White_Paper.pdf